

Notice of meeting and agenda

Finance and Resources Committee

10.00am Thursday, 9th December, 2021

Hybrid Meeting - Dean of Guild Court Room / Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website. Attendance may also be in person, but this will be limited in order to maintain a minimum of 1-metre distancing in the public gallery and access cannot therefore be guaranteed.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- | | | |
|-----|--|---------|
| 4.1 | Minute of the Finance and Resources Committee of 7 October 2021 - submitted for approval as a correct record | 9 - 22 |
| 4.2 | Minute of the Finance and Resources Committee of 18 November 2021 - submitted for approval as a correct record | 23 - 26 |

5. Forward Planning

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|-----|---------------------|---------|
| 5.1 | Work Programme | 27 - 36 |
| 5.2 | Rolling Actions Log | 37 - 42 |

6. Business Bulletin

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| 6.1 | Business Bulletin | 43 - 46 |
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7. Executive decisions

- | | | |
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| 7.1 | Revenue Budget Monitoring 2021/22 – month six position – Report by the Executive Director of Corporate Services | 47 - 66 |
| 7.2 | Capital Monitoring 2021/22 - Month Six Position – Report by the Executive Director of Corporate Services | 67 - 76 |

7.3	Corporate Services Directorate: Revenue Budget Monitoring 2021/22 – Month Six position – Report by the Executive Director of Corporate Services	77 - 84
7.4	Treasury Management: Mid-Term Report 2021/22 – Report by the Executive Director of Corporate Services	85 - 102
7.5	Workforce Dashboard – Proposed Changes – Report by the Executive Director of Corporate Services	103 - 110
7.6	Workforce Dashboard – Report by the Executive Director of Corporate Services	111 - 122
7.7	Award of Contract for Occupational Health and Employee Assistance Programme – Report by the Executive Director of Corporate Services	123 - 128
7.8	Voluntary Early Release Arrangements - Chief Officers and Senior Managers – Report by Chief Executive	129 - 132
7.9	Framework for Supply, Delivery and/or Installation of Windows (2022 – 2026) – Report by the Executive Director of Place	133 - 140
7.10	Award of Clerk of Works Framework Agreement – Report by the Executive Director of Place	141 - 146
7.11	Contract Award Recommendation Report for Furniture Removal and Storage, Design and Move Management – Report by the Executive Director of Place	147 - 156
7.12	Waiver for Award of Contract for Design and Build of Improvement Works to Craigmillar Town Centre – Report by the Executive Director of Place	157 - 162
7.13	Award of Waiver Extension to Contract for Mechanical and Electrical Servicing Works for Housing Services – Report by the Executive Director of Place	163 - 166

7.14	Award of Contract for Trade Materials and Commodities for Housing Property – Report by the Executive Director of Place	167 - 174
7.15	Homelessness Services - Use of Temporary Accommodation – Report by the Executive Director of Place	175 - 180
7.16	Contract Award for Short Breaks for Disabled Children and Young People with Complex Care Needs – Report by the Executive Director of Education and Children's Services	181 - 186
7.17	Award of Framework Agreement for Thrive - A Place to Live: Provision of Visiting Support and Supported Living Services for People with Complex Mental Health Needs – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	187 - 194

8. Routine decisions

8.1	Annual Fraud Prevention and Detection Report – Report by the Executive Director of Corporate Services	195 - 202
8.2	Edinburgh Local Development Plan Action Programme 2021 – Financial Assessment – Report by the Executive Director of Place	203 - 310
8.3	Balgreen Bowling Club 137 Balgreen Road, Edinburgh – Proposed New Lease – Report by the Executive Director of Place	311 - 314
8.4	Saughtonhall Pavilion and Recreation Ground, Saughtonhall Avenue - Proposed New Lease – Report by the Executive Director of Place	315 - 318
8.5	3 Muirhouse Avenue, Edinburgh - Proposed New Ground Lease – Report by the Executive Director of Place	319 - 322
8.6	Land at Featherhall Avenue, Edinburgh - Proposed Disposal – Report by the Executive Director of Place	323 - 326
8.7	Balerno Community Centre, 7-11 Main Street, Balerno – Proposed Lease – Report by the Executive Director of Place	327 - 332

- 8.8** Units 1 & 2 Assembly Rooms, George Street, Edinburgh - 333 - 338
Proposed Lease Restructure and New Lease – Report by the
Executive Director of Place

9. Motions

- 9.1** None.

10. Resolution to consider in private

- 10.1** The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Act.

11. Private Reports

- 11.1** Miscellaneous Debt Write Off Report – Report by the Executive Director of Corporate Services 339 - 346
- 11.2** Voluntary Early Release Arrangements - Chief Officers and Senior Managers – Report by Chief Executive 347 - 350
- 11.3** Council Commercial Property Portfolio - Update Report – Report by the Executive Director of Place 351 - 354
- 11.4** System Pressures – Decisions Under Urgency – Report by the Chief Officer, Edinburgh Health and Social Care Partnership 355 - 370

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Rob Munn (Convener), Councillor Joan Griffiths (Vice-Convener), Councillor Chas Booth, Councillor Graeme Bruce, Councillor George Gordon, Councillor Graham

Hutchison, Councillor Andrew Johnston, Councillor Alasdair Rankin, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Mandy Watt

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. This meeting of the Finance and Resources Committee is being held in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh and remotely by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4107, email rachel.gentleman@edinburgh.gov.uk / emily.traynor@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/>.

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